



A Practical Guide to Golf during COVID-19

24/05/2020

Golf is our business; it is also our passion and we love it.

We are confident that allowing golfers to enjoy their sport in a safe and controlled environment will provide the mental and physical health benefits to help improve the wellbeing of hundreds of thousands of enthusiasts across the Country.

This practical guide, prepared by our team in consultation with industry and medical professionals outlines the robust, monitored measures Montrose Golf Links has taken to help safeguard our staff and customers during the COVID-19 pandemic. For golfers, the measures cover each step of the journey from home to 1st tee and back home again. At the golf courses, these measures are in place from dawn until dusk, seven days a week.

Our measures and procedures are under constant review, updated as advice from Scottish Government, health authorities and the sport's governing bodies evolves in line with the gradual lifting of social restrictions.

Interim Chairman:- *Steve Green* STEVE GREEN

Course Access

In the initial period, access to the courses will be limited to our staff and Season Ticket Holders ONLY.

Non-season ticket holders will be welcomed to the courses in due time, in line with easing of government restrictions.

- Be an active Season Ticket Holder
- If you are ill or have any symptoms of COVID-19 then stay at home
- Not be in self-isolation
- Have a pre-reserved tee time
- Not have been out of the Country during last 14 days
- Staff and volunteers are on duty to assist at all times

Booking & Arrival

- Groups restricted to 2-balls at 10 minute intervals. (in first instance till further update)
- Booking a tee time in advance is compulsory - via website, app, or phone No turn up and play allowed
- We will be ready to take bookings from 1:30PM on 28th May Bookings thereafter, can be made 3 days in advance from 9AM each day.
- When restrictions are eased, visitors will be encouraged to book and pre-pay online
- We require all players to provide a phone number and e-mail address to enable contact tracing for the future
- All golfers will be made aware of our measures prior to their visit
- Arrange golf attire and change footwear at the car
- Golf equipment should be washed before a player leaves home
- There will be no STH priority OR Club priority tee time reservations until further notice
- Tee time availability: 1562 Course 7:30AM to 7PM
Broomfield 6AM to 7PM
- Ample car parking spaces are available: Park your car in such a way as to facilitate physical distancing
- Arrival at the course no more than **15** minutes prior to reserved tee time * Report straight to Pro Shop on arrival to check-in
- Observe social distancing at all times
- Locker rooms at Clubs are closed.

Check-in and Pro Shop Protocol

- Mandatory check-in at the Pro Shop for all golfers
- Two-metre queue markers at a Pro Shop entry point
- Only one person at a time permitted inside the Pro Shop
- A two-metre exclusion zone at the service desk
- Essential golfing items will be available to purchase, gathered by staff on request
- Food & beverage items limited to snack bars and soft drinks
- Card payment only: no cash accepted at the till
- Scorecards are available
- Social golf only. There will be no competitive golf
- Social golf only. We will record all players for initial 6 weeks to assist with track & trace

Clubhouse Facilities

- Access is limited to the Pro Shop only
- No access to club toilet facilities and no toilets on course
- Players to arrive in golf attire and change shoes in car
- Players must provide their own golf clubs, hire sets will not be available

To the First Tee

- Volunteer at first tee area to give update on course safety features
- Putting green and practice net are available for pre-play warm up only:
 - i) Practice net with one mat only.
 - ii) Putting green restricted to 3 golfers at any one time, upturned cups, no flags 2-front, 2-middle, 2-back
- Arrive at the 1st tee no more than 5 minutes prior to tee time
- A volunteer is on hand to assist golfers around the Pro Shop and first tee on 1562 course
- Any player(s) not following guidance/local rules will be asked to leave the course

On the Course

- Physical distancing observed throughout, particularly on tees and greens
- Social spacing signage identifies waiting areas on tee box approaches
- Bunker rakes removed: In first instance all bunkers are GUR. (when back in play, players to smooth sand with feet after the shot)
- Par 3 holes are compulsory call up holes to avoid player congestion
- Flagsticks to remain in the hole and must not be touched
- Hole cups inverted for simple, contact-free ball retrieval
- Rubbish bins removed and Ball Washers covered over
- Once a hole is completed, the group in front must have exited the tee box before players can progress to the next hole
- Do not double back to play again if a ball is lost, unplayable, or in a penalty area
- Equipment, food, and drink must not be exchanged between players
- Players must not pick up other player's equipment or golf ball
- Players must refrain from handshakes and high fives
- All golfers must walk in from course 30 minutes prior to sunset
- Please take your rubbish home with you

Getting Home Safely

- Post-round, players must return straight to their cars
- Restaurant and bars will remain closed
- Players must call or e-mail the Golf Course with any post-round health issues or COVID-19 related queries, at the earliest possible opportunity
- Montrose Golf Links has an assigned COVID-19 person responsible for managing such issues and queries
- Ensure clubs and equipment is cleaned thoroughly after use
- A staff member will be on-site until 30 minutes past sunset

TASK: CAR PARK			RISK ASSESSMENT NO. MGLL-RA-001						
Hazard	Person at Risk	Harm or Injury	Risk			Risk Control Measures	Residual Risk		
			S	P	RF		S	P	RF
SPREAD OF COVID-19 CORONAVIRUS	GOLFERS	Contraction of COVID-19 which effects respiratory system and has risk of death	5	4	20	Volunteer available to encourage general social distance rules. We will close-off the small path between pro-shop and old putting green. Directional signs from car park around the far-end of the building via practice net-area, continuing to front door of pro shop. Practice net-area will have barrier. On completion of golf exercise golfers will return to Car Park (if they have their car) by the main car park entrance route via Traill Drive. COVID-19 posters in place throughout facility	5	3	15
Safety Calculator									
Risk factor or degree of risk (RF) = Probability x Severity Probability or Likelihood (P) Very Likely (5) – Likely (4) – Possible (3) – Unlikely (2) – Very Unlikely (1) Severity (S) = Extreme (5) – Major (4) – Moderate (3) – Minor (2) – Negligible (1) <i>Residual risk is the level of risk remaining after suitable and sufficient control measures are introduced</i>									
Safety Statement:									
The Risk Control Measures will provide a pathway around the building so that golfers accessing Pro Shop/Check-In do not use the small path-area which, has potential for congestion and social contact less than 2mt.									
Assessment carried out by: Jeff King / Jason Boyd & Anne Reoch			Date: 22nd May-2020						
			Review Date: 22nd June2020						

TASK: PRO-SHOP			RISK ASSESSMENT NO. MGLL-RA-002						
Hazard	Person at Risk	Harm or Injury	Risk			Risk Control Measures	Residual Risk		
			S	P	RF		S	P	RF
SPREAD OF COVID-19 CORONAVIRUS	STAFF VISITORS DELIVERIES	Contraction of COVID-19 which effects respiratory system and has risk of death	5	5	25	One member of staff on duty One golfer in shop at any one time Observe (2M) social distancing rule Door of shop in fully open position at all times One way system in shop Card payment only Hand sanitiser provided COVID-19 posters on display in shop windows Golfers can check-in with volunteer outside of shop negating need to enter.	5	3	15
Safety Calculator									
Risk factor or degree of risk (RF) = Probability x Severity Probability or Likelihood (P) Very Likely (5) – Likely (4) – Possible (3) – Unlikely (2) – Very Unlikely (1) Severity (S) = Extreme (5) – Major (4) – Moderate (3) – Minor (2) – Negligible (1) <i>Residual risk is the level of risk remaining after suitable and sufficient control measures are introduced</i>									
Safety Statement:									
The Risk Control Measures will limit the numbers of persons in the Pro Shop at a any one time. Observing the guidelines on social distancing and hand cleanliness will also limit the risk.									
Assessment carried out by: Jeff King / Jason Boyd & Anne Reoch			Date: 22nd May-2020						
			Review Date: 22nd June-2020						

TASK: GOLF COURSE			RISK ASSESSMENT NO. MGLL-RA-003						
Hazard	Person at Risk	Harm or Injury	Risk			Risk Control Measures	Residual Risk		
			S	P	RF		S	P	RF
SPREAD OF COVID-19 CORONAVIRUS	STAFF GOLFERS VOLUNTEERS	Contraction of COVID-19 which effects respiratory system and has risk of death	5	5	25	Green-keeping staff will operate in line with Lone Working risk-assessment document. Golfers will observe 2mt. social distancing guidelines Putting green max 3 persons (6 holes available) Practice net available to players 3min-max. On course; a) bunker rakes removed; b) ball washers not available; c) rubbish bins removed; d) flagsticks in hole and must not be touched; e) no tee furniture f) hole cups inverted for contact-free ball removal g) no hand shakes COVID-19 posters on display.	5	3	15
Safety Calculator									
Risk factor or degree of risk (RF) = Probability x Severity Probability or Likelihood (P) Very Likely (5) – Likely (4) – Possible (3) – Unlikely (2) – Very Unlikely (1) Severity (S) = Extreme (5) – Major (4) – Moderate (3) – Minor (2) – Negligible (1) <i>Residual risk is the level of risk remaining after suitable and sufficient control measures are introduced</i>									
Safety Statement:									
Staff/Volunteers and Golfers must comply with the Risk Control Measures: All season ticket holders will have been issued with “Golf during COVID-19 document, and will be asked by volunteers that they have read & understood the guidelines.									
Assessment carried out by: Jeff King / Darren McLaughlan/Jason Boyd & Anne Reoch			Date: 22nd May-2020						
			Review Date: 22nd June-2020						